



# Training Coordinator of the Year

*Nomination form*

The CCF WA Training Coordinator of the Year recognises excellence and/or innovation in the role of Training Coordinator/Manager in the civil construction industry.

## **ELIGIBILITY CRITERIA**

Nominations are invited from WA-based employees who have worked as a Training Coordinator/Manager on civil construction projects during 2021. The award assesses performance for the 12 months to December 31, 2021.

## **Nominee's Information**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Details: (Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

## **Nominator's Information**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Details: (Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

**Please provide a 400-600 word submission as to why this individual is a worthy contender for the Award. Information provided may include:**

1. The role the Nominee undertakes in your business. Describe how the Nominee has excelled in that role, and in doing so aided your business achieve its training goals and objectives and enhance its training culture.
2. How the Nominee displays leadership and/or interpersonal and communication skills with colleagues, clients, or stakeholders.
3. Any actions or initiatives taken by the Nominee to improve Training standards.
4. Any other supporting information that may be relevant to the judging panel in their consideration of the Nominee.

*(The total submission should not exceed 600 words. Dot points are acceptable)*

**Please also attach:**

1. **The employer's company logo (high resolution)**
1. **A 'head and shoulders' photograph of the Nominee (high resolution)**

Please forward nominations to: [events@ccfwa.com.au](mailto:events@ccfwa.com.au)

Nominations close March 23, 2022.

The winner will be announced at the CCF WA Industry & Training Awards gala dinner on Friday, April 8, 2022 at Crown Perth.